



HOLY APOSTLES' C.E. (AIDED) PRIMARY SCHOOL

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MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS HELD ON WEDNESDAY 13th MAY 2009.

PRESENT: Mrs C. Brooker (Chairman), Mr F. Booth, Mr T. Winder, Mr C. Winters,
Mrs K. Bryant, Mrs H. Faulks, Revd R. Paterson, Ms J. Brophy, Mrs K. Unsworth, Mrs K.
Lynch,
Mrs T. St. John-Green and Mr G. Davies (Headteacher).

IN ATTENDANCE: Mrs L. Talbot (Clerk)

APOLOGIES were received from Mrs V. Allanach; this absence was approved.

- 08/09.37 DECLARATION OF INTEREST – No conflict of interest in any agenda item was declared
- 08/09.38 MINUTES OF THE MEETING HELD ON 17th MARCH – The minutes of the meeting, having been distributed, were approved and signed.
- 08/09.39 MATTERS ARISING FROM THE MINUTES – none
- 08/09.40 CHAIRMAN'S NOTICES – none
- 08/09.41 COMMITTEE REPORTS –
- (a) FINANCE – The committee had met before the full Governing Body meeting to approve the Governors Budget Plan, and Governors were asked to endorse this – this was agreed. The meeting noted that in view of a change of staffing arrangements for September, money could be directed from Teaching staff costs towards the KS2 window replacement project. Governors were advised that clawback would not be an issue for our school this year.
 - (b) PREMISES – The committee met with the architect and Diocesan Buildings & Admissions Officer to discuss future projects; it was agreed, in view of the ability to draw down 40% of next year's devolved capital formula, to pursue at least part of the window replacement and refurbishment in KS2 this summer.

Staff have had instruction on the use of the new playground equipment and there will be further training, led by Matt Baker, next half term.



Headmaster: Mr D G Davies M.A., M. Ed.
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Mr Paterson commended the Premises committee on the excellent work that is done around the school.

- (c) PERSONNEL – Mr Davies advised the meeting that there had been no suitable candidate for a Deputy Head appointment. However interviews for a teacher with TLR(2) allowance have been held and two appointments made, one with responsibility for assessment throughout the school and one with responsibility for extended school services.

Two teachers will be going on maternity leave from 2nd September and the school will be advertising for two temporary teachers; it is most likely that one will be KS1 and one KS2. Mrs Crew will be reducing to 0.2 contract in September, carrying out the role of SENCO and performance management of teaching assistants, with a view to retiring on 31st December.

One of the teachers going on maternity leave has been pursuing Advanced Skills Teacher (AST) accreditation in ICT. The meeting agreed that they supported her in her endeavours to be an AST. However, Governors also agreed that the school had no need at present for an AST although they would reconsider this in the future.

- (d) CURRICULUM & STANDARDS – The committee had not met but the meeting was advised that SATs were going well.

08/09.42 GOVERNOR TRAINING – Mrs Unsworth and Ms Brophy had attended Safer Recruitment training; Mr Booth was due to do this training the following day. Mr Paterson will be attending Personnel training on 1 June.

THE MEETING CLOSED AT 8.35pm