



FOUNDED 1873

HOLY APOSTLES' C.E. (AIDED) PRIMARY SCHOOL

Battledown Approach, Charlton Kings, Cheltenham
Gloucestershire GL52 6QZ

Telephone: 01242 526858, Fax: 01242 230128

E-mail: admin@holyapostles.gloucs.sch.uk

Web site: www.holyapostlesprimary.ik.org



DIOCESE OF GLOUCESTER

MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS HELD ON TUESDAY 2nd DECEMBER 2008.

PRESENT: Mrs C. Brooker (Chairman), Mrs K. Bryant, Mr F. Booth, Mr T. Winder, Mrs H. Faulks, Ms J. Brophy, Mrs K. Unsworth, Mrs T. St. John-Green, Miss A. Miggins and Mr G. Davies (Headteacher).

IN ATTENDANCE: Mrs L. Talbot (Clerk)

APOLOGIES were received from Revd R. Paterson, Mr C. Winters, Mrs K. Lynch and Mrs V. Allanach; these absences were approved.

Action

- 08/09.15 DECLARATION OF INTEREST – No conflict of interest in any agenda item was declared
- 08/09.16 MINUTES OF THE MEETING HELD ON 22nd OCTOBER – The minutes of the meetings, having been distributed, were approved and signed.
- 08/09.17 MATTERS ARISING FROM THE MINUTES – Mrs Brooker advised the meeting that she and Mr Davies will write to parents to inform them of the Governors' objectives for the year before the end of term.
- 08/09.18 CHAIRMAN'S NOTICES: Mrs Brooker informed the meeting that the school has been approached to admit two brothers currently in Local Authority care. Mr Davies explained their circumstances and advised the meeting that he had raised the issue in staff meeting and had received a positive response from teachers. Governors agreed to the admission subject to the Local Authority's support and having appropriate Teacher Assistants in place when the boys are admitted.
- 08/09.19 HEADTEACHER'S REPORT was received and the following noted in particular:
- Following recommendation from a colleague of Mr Davies, Mrs Morris has been appointed as a temporary replacement teacher for Class 2 from January to July 2009.
 - Miss Miggins will be spending a couple of days at her new school before the end of term.
 - The job shares in Classes 1 and 3 are working well.



Headmaster: Mr D G Davies M.A., M. Ed.
E-mail: head@holyapostles.gloucs.sch.uk



INVESTOR IN PEOPLE

- Miss Brown has completed her NQT year and Miss Stock her first term as a NQT; their respective reviews will take place shortly and are expected to be successful.
- Mr Davies' LLE (Local Leader of Education) work is continuing; work as a NLE (National Leader of Education) or NSS (National Support School) has not arisen as yet.
- The first section of the report from Claire Thompson (SIP)'s recent visit to school will be addressed to Governors and will include the targets agreed for 2010.
- Evidence for the second interim Bristol Standard will not be re-submitted as the process is hugely bureaucratic. However, evidence for the full submission next year will be presented.
- Modern foreign language provision by the KS2 class teachers seems to be working satisfactorily.
- Consultation on 2008/9 Scheme for Financing Schools in respect of clawback arrangements is being carried out. It is proposed that primary schools will only be entitled to retain 8% or £10,000, whichever is greater, of the current year's budget share unless they provide adequate supporting evidence from governors' budget plans. Balances will be subject to scrutiny and potential clawback where actual total revenue balances exceed the limit of general balances permissible for three consecutive years.
- The annual Performance Management report was noted.

08/09.20 COMMITTEE REPORTS –

- FINANCE – A report was received and noted
- PREMISES – No report; the committee is waiting for quotations for further window replacement projects.
- PERSONNEL – A report was received and noted
- CURRICULUM & STANDARDS – A report was received and it was noted in particular that:
 - There are still a couple of Governor visits to be carried out this term
 - A Health & Safety report has been completed for the school; Mrs Brooker asked Mr Booth to convey the Governors' thanks to Mr Osbourne for doing this.

08/09.21 GOVERNOR TRAINING – Mrs Bryant is due to attend the Budgeting and Finance course.

THE MEETING CLOSED AT 8.35pm